|  |  |
| --- | --- |
| **SAWSAN SAAD HAMED SOLIMAN** |  |

* Silicon oasis, Dubai, UAE, 3rd Street.

 🕿 Phone: **+971 50 3330701 / +971 552122897**

Email:**sawsan-saad@hotmail.com**

**Instagram: Sawsan\_saad**

🖂 **Email: sawsan-saad@hotmail.com**

**OBJECTIVE**

To make my existence matter on earth. To productively apply the skills and competency that I have gained, to acquire suitable position where my extensive experience will be further developed and utilize.

**PROFILE SUMMARY**

* Dynamic professional in media filed in TV channels as TV presenter and media supervisor Fox international channels, Dubai sports TV under Dubai Media, Abudhabi Media, MBC GROUP for maggi diaries show.
* Dynamic professional in media filed in Radio MIX FM.
* Dynamic professional in recording VO for discovery channels.
* Dynamic professional as brands ambassador for Adidas and maggi nestle.
* Dynamic professional Announcer in Hazza Bin Zayed Stadium.
* Dynamic professional Lecturer in media filed.
* Dynamic professional in Projects Management and coordination as project coordinator.
* Dynamic professional in Financial Aid and scholarship systems as associate consultant.
* Dynamic professional in Marketing Coordination’s as marketing coordinator.
* Dynamic professional in Sales and Customer Service as sales supervisor DCC.
* Quick learner with desire to constantly update the current set of skills.
* Successful in handling various task and assignment independently.
* Earned reputation for high energy with dedication and reliability.

**PROFESSIONAL EXPERIENCES**

**PERSONAL SUMMARY:** Am From an Egyptian father and Jordanian mother and I was born in UAE so multiple accents I can speak, also an artistic, highly trained and confident aspiring person.

***Six Years on TV as presenter for:*** •

Presenting for **News, Programs , reports in Dubai sports** TV and mix fm radio.

• Presenting **Sportista tv** show about professional football players in UAE airing on dubai sports tv.

• Presenting **Shou Fi Mafi** a sport and healthy weekly news show on Physique TV.

• Official announcer for **Hazza Bin Zayed Stadium** till present.

• Final contestants of **Mouzi3 al3arab tv** reality show for arab presenters.

• Presenting **ADTOPTEN** Tourism adventure show on ADALEMARAT channel/ Abu Dhabi Media.

• Presenting **maggi diaries on mbc traveling for the love of foof and culture**

• Presenting **Match in a Minute show for world cup 2014** in idea media YouTube channel.

• Presenting **ALBATAL** Sports Reality MMA TV show on Fox International Channels, **Fox movies, FX and Fox Sport**.

* **Capable in iNews , and Avid user.**
* Capable in MS Windows, *(MS****Word,*** *Power Point,* ***Excel***) Outlook, Internet, Microsoft Office Applications.
* Ability to work under pressure both individually and within a team.
* Exceptionally motivated self-starter and creative problem-solver who works hard and loves challenges.
* Highly flexible and adaptable performer; adept at multi-tasking and thriving in a fast-paced environment.

**QUALIFICATIONS**

* **Media lecturer in different universities and institutes :**

**AlAin municipality**

**How to control sports events**

**RGA institute … how to be a great tv presenter**

**Al-Ain, UAE**

 **August 2015**

**Responsibilities:**

* Preparing materials
* Administration
* Presentation
* **Project Coordinator.**

**Wipro InfoTech**

**Dubai, UAE, as project coordinator for Emirates Transport in Oracle Application**

**Jan 2012**

**Responsibilities as Project coordinator:**

* Preparing all action plans for the team.
* Preparing data sheets for follow up.
* Leading the project team and coordinating the project.
* All matters related to project content.
* Implementing the agreed action plan to the agreed standards and deadlines.
* Preparing quality reports and insuring documents and process quality.
* Controlling project activities and follow up with the teams.
* Dealing with projects clients.
* Taking responsibility for the effective flow of information between team members, participants in project activities, and the Client.
* Ensuring the effective preparation and delivery of all project events and meetings and production of all necessary documentation.
* **Associate Consultant**

 **Abu Dhabi Investment Authority,**

 **Abu Dhabi, UAE, as associate consultant in People soft application for ADIA Project.**

**Jan 2011**

**Responsibilities as Associate Consultant:**

* Review and edit all client communication documents.
* Provide training to clients on project deliverables when needed.
* Respond to client’s questions and concerns in a timely manner.
* Provide business solutions and recommendations to clients to meet project goals.
* Communicate with clients to clearly understand project requirements and scope.
* Maintain high level of professionalism and competence in client communications.
* Monitor and report project status to clients on regular basis
* Ensure that project deliverables meet client requirements and quality standards.
* Build positive working relationship with clients and ensure client satisfaction.

**Sports Events Covering experience:**

* **Global soccer awards**
* **Rio Olympics games 2016**
* **Asian cup awards**
* **Dubai Tour**
* **Fifa Medical center opening in UAE**
* **Dubai Duty Free tennis tournament**
* **Asian football league final**
* **Rome and ahly fc friendly match**
* **Egyptian super cup match ahly vs Zamalek**
* **Manchester city vs alain fc friendly match**
* **Iron man dubai**
* **Electric run**
* **Dubai women’s run**
* **Dufc league**
* **Color run**
* **Hankok24 race**
* **Formula 1 Abu Dhabi**
* **Marketing Officer**

**Nazih Group beauty & supply**

**Al Ain, UAE**

**May 2010**

**Responsibilities:**

* Preparing plans for big events and sponsorships.
* Preparing advertisement in all media.
* Follow up with all media companies.
* Planning for marketing activities for all showrooms.
* Develop and implement branch marketing strategies.
* **Financial Aid & Scholarship Officer**

**Abu Dhabi University**

**Abu Dhabi, UAE**

**27 July 2009**

**Responsibilities:**

* Administrative daily work.
* Dealing with Applicant.
* Receiving application & data entry.
* Dealing with inquiries and complains.
* Preparing Sponsors work.
* **Media Supervisor**

**Al-Ain Career Fair**

**May 2009**

**Responsibilities:**

* Interviewing people.
* Writing articles.
* **WUOD University**, Master of International Media student Friday classes. **2016-2018**

* **Abu Dhabi University,** Business Administration Double Major Finance/ Marketing **GPA 3.8** **2006-2010**

* **Alsarooj High School** Al-Ain 96.3% in Science section.  **2003-2006**

**Date of Birth** : 6th Feb. 1988

**Gender**  : Female

**Nationality** : Egyptian

**Civil Status** : Single

**Visa Status** : Resident

**Driver License** : Valid UAE

**Languages Understood:**

Arabic : Mother tongue.

English : Excellent.

German : Good.

* Deploma in Personality analysis from the signature and hand writing.

**EDUCATIONAL ATTAINMENT**

**PERSONAL DATA**

**SKILLS AND PROFICIENCIES**

* A delegate in Excellence in Business & Finance Forum

Feb 2010.

* Networking in the job and its importance, April 2010.
* Interview Skills

October 2010.

* AIESEC Leadership Forum

May 2010.

* How to make an effective presentation, and its skills March 2010.

**Workshops in:**

**Achievements and Awards**

* **September 2009-June 2010** Abu Dhabi University, President of the Student Council.

Responsibilities:

* Managing people.
* Presenting events.
* Handling big events and keeping them on track.
* Administrative work.
* Designing surveys and analysis.
* Preparing meeting agendas.
* Supportive and controlling role.
* Honor Student of Abu Dhabi University.
* Public speaking competition certificate.
* Active student certificate.
* Student Affairs for Career Fair Certificate.
* Certificate: Intensive English Language Course 106B.
* Cosmetic Certificate.
* Presenter at H.H Sheikh Mohammed bin Khaled AL Nhyan Quran Center.
* Personality analysis from the signature and hand writing.

### INTERESTS:

* **Television**: watching intelligent drama, sport and documentaries.
* **Journalism**: reading a broad range of publications (local and national) for the latest news and criticism.
* **New Media**: researching and exploring on the Internet; computer games.
* **Cinema**: going to cinema with friends; discussing film; reading critical works.
* **Literature**: continue to pursue this interest by reading a diverse range of texts.
* **Music**: listening to many different genres of music.

**Contact:**

His Excellency Saeed Hareb fom dubai sports council

Tel: 0097150645877

(Furnished upon request)

|  |  |
| --- | --- |
|  |  |

Key Experience

* **Communication skills**: expressing critical opinions in essays and seminars.
* **Research skills**: essay research via library/Internet.
* **Fast and proficient IT**: Word, Access, Internet Explorer, email, HTML.
* **Willingness to learn**: acquired new skills.
* **Creativity**: writing film scripts and articles; directing and adapting a play; co-directing a short film and Ads.
* **Self-motivation/management**: achieving 2:1 degree, plus activities, whilst working at ADU.
* **Proficient working** both in teams and on own Initiative.
* **Presenting** in H.H Sheikh Mohammed bin rashid spac **Presenting** in H.H Sheikh Mohammed bin Khaled AL e center.
* **Panel controller in national treasure conference.**
* **Presenting** in Al- Ain Mall Menucipality Events.
* **Presenting** in Bawadi Mall Nazih Events.
* **Presenting** in yahar park Municipality Event.
* **Presenting** in H.H Sheikh Mohammed bin Khaled AL Nhyan center in UAE National day.
* **Presenting** in H.H Sheikh Mohammed bin Khaled AL Nhyan center in Child day.
* **Presenting Nazih Group Events.**

**CHARACTER REFERENCES**